

(Date)

SUBJECT: Proposed Research Support Agreement

TO: Ingrid S. Charlton
Authorized Departmental Officer, NAA

THROUGH: Wilda H. Martinez
Area Director, NAA

***Research Leader and/or
Center/Location Director Name
Title***

FROM: ***Requesting Scientist Name (ADODR)
Title***

Please establish a Research Support Agreement with ***Name of University***
located
in ***City & State*** to support the research program at ***Name of Location.***

Describe current need/purpose for RSA. Mention if this replaces an expiring RSA.

The University contact for this agreement is ***(Name).***

A contact sheet has been provided, along with the draft Statement of Work and the approved Research Agreements Plan, 550A.

Enclosures